ACTION CALENDAR

ALMAGUIN HIGHLANDS ARTS COUNCIL

1 Database and Website Activities

1.1 Build website and supporting web tools
1.2 Build media contact database
1.3 Build Almaguin Highlands artists databse
1.4 Build funding opportunities database
1.5 Build volunteer database
1.6 Build venues and facilities database
1.7 Update and maintain databses
1.8 Update events calendar
1.9 Update membership, business partners and sponsors
1.10 Use social media platforms to reach youth

2 Partnership Activities

2.1 Develop detailed action plans to support objectives
2.2 Establish agreements with municipalities
2.3 Find local business or corporate sponsors
2.4 Establish agreements with not-for-profit organizations
2.5 Establish agreements with service organizations

3 Funding Activities

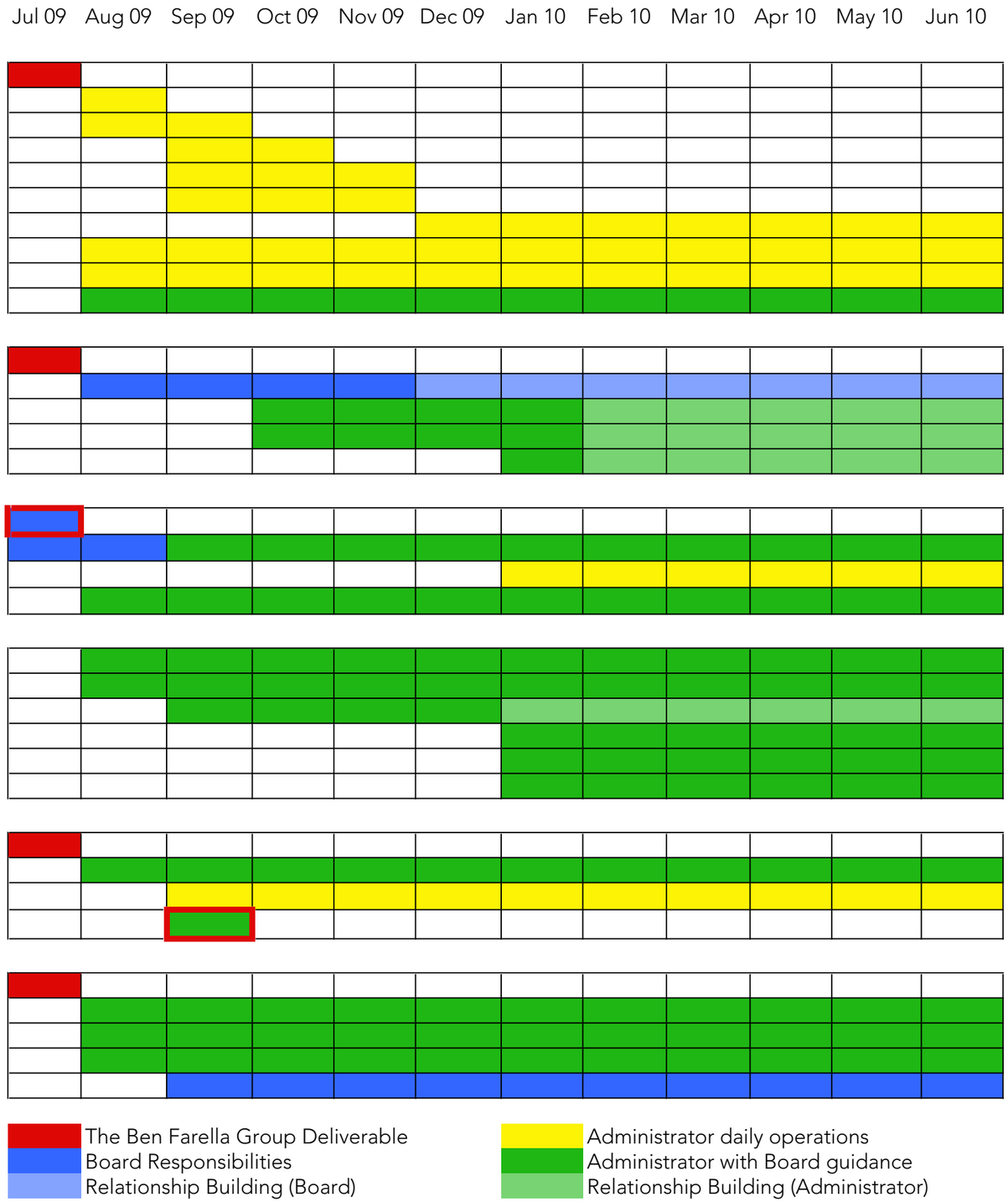
3.1 Hire an adminstrator
3.2 Apply for funding
3.3 Assist artists with funding applications
3.4 Find additional funding opportunities for Arts Council

4 Education and Workshop Activities

4.1 Plan and deliver summer workshops
4.2 Plan and offer ongoing series of workshops and events
4.3 Establish agreements with educational institutions
4.4 Plan and deliver after-school programs
4.5 Host and attend mentorship and networking events
4.6 Plan "Art in Nature Festival" (Long Term)

5 Events and Promotion Activities

5.1 Develop brochure and supporting print tools
5.2 Monthly e-newsletter and e-mail promotions
5.3 Inform media of upcoming events
5.4 Media launch event

6 Membership and Volunteer Activities

6.1 Develop inclusive membership structure
6.2 Liaise with other Arts Councils
6.3 Liaise with arts groups and artists in the area
6.4 Coordinate volunteers
6.5 Address need related to facilities through a taskforce